

CHECKLIST FOR VERIFICATION –POSTGRADUATE STUDENTS

IMPORTANT INFORMATION

For Ministry of Higher Education (MoHE) assessment purposes, all students are required to complete the document verification process to ensure that the academic and supporting documents submitted to UoRM are complete and valid.

Please submit clear copies of the documents listed below. You will also be required to bring the original documents to campus for physical verification before enrolment.

Failure to provide the required documents may result in delays in the issuance of your student card.

Core Documents – All Students	
	Offer Letter A copy of your UoRM Offer Letter
	Academic Transcripts & Certificates: A clear copy of your master's degree certificate and full university transcripts <i>(if applicable for PhD students)</i>
	High School Certificates: Clear copies of your SPM, IGCSE, O-Level, or equivalent high school certificate and transcript/results.
	<u>English Test Scores:</u> A clear copy of your IELTS certificate or an equivalent English qualification (if applicable)
	<u>Resume / CV (For PhD only)</u> A current CV outlining your educational background and work experience
	<u>References (For PhD only)</u> Contact details or reference letters from two (2) academic or professional referees.
	<u>Research Proposal & Supervisor Form (For PhD only)</u> Only required if you are applying for a PhD program at UoRM.

For Local Students Only	
	Identity Card: A clear, copy of your MyKad (front and back).
For International Students Only	
	Passport Copy: A clear scan of your passport bio-data page.